



**Royal Irish Academy of Music  
Associated College Degrees Committee  
(RIAM ACDC)**

Wednesday 16 November 2016 at 9am-11am  
Conference Room 2026, Arts Building

**AGENDA**

1. Minutes of RIAM ACDC of 4 May 2016 *Encl 1*
2. Matters arising
3. QQI Quality Assurance of Linked Providers – standing item: Quality Officer to update
  - a) Amended Terms of Reference for RIAM Associated College Degrees Committee additionally incorporating QQI quality assurance requirements *Encl 2*
  - b) Amended Procedure for approving linked provider's proposed quality assurance procedures under the QQI Act 2012 *Encl 3*
  - c) Update on the QQI annual dialogue meeting with Trinity on 1 November 2016
  - d) Update on the QQI quality enhancement seminar on 15 December 2016
4. Inter-institutional collaboration including research – standing item: Head of School of Education to update
5. Derogation to lower IELTS language requirement for RIAM Diploma, Bachelor and Master programmes – memorandum from RIAM Director *Encl 4*
6. To consider
  - a) RIAM's annual programme review policy and related procedure *Encl 5*
  - b) RIAM's external examiner policy and related procedure *Encl 6*
  - c) RIAM's plagiarism policy and related procedure *Encl 7*
7. To note membership changes in chairs to course committees
8. Any Other Business

9 November 2016

Ewa Sadowska

*Secretary to RIAM ACDC*

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CC

*Registrar (Chair): Prof. Paula Murphy  
Dear of Graduate Studies: Prof. Neville Cox  
Senior Lecturer: Prof. Gillian Martin  
Head of School of Drama, Film and Music: Prof. Matthew Causey  
2nd Representative from the School of Drama, Film and Music: Prof. Simon Trezise  
Head of School of Education: Prof. Carmel O'Sullivan  
2<sup>nd</sup> Representative from the School of Education: Prof. Marita Kerin  
Quality Officer: Roisin Smith  
RIAM: Director & RIAM Research Representative: Deborah Kelleher  
RIAM: Chair of Bachelor in Music Composition/ Performance Committees: Kathleen Tynan  
RIAM: Chair of Master in Music in Performance Committee: Colma Brioscú  
RIAM: Chair of Doctorate of Music in Performance Committee: Dr Kevin O'Connell  
RIAM: Chair of Diploma in Music Teaching & Performance Committee: Elizabeth Csibi  
RIAM: Chair of BMusEd Course Committee (RIAM): Marie Moran  
RIAM: Administrative Officer, Registry: Frances Hogan (in attendance)*

***Dates of outstanding meetings in 2016/17: 1 February 2017 and 31 May 2017  
venue: Conference Room 2026 Arts Building at 9am-11am***